

ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS

(Including Diking Improvement District #4)

JANUARY 28, 2013

11:00 a.m. Roundtable with Elected Officials and Dept. Heads

2:00 p.m. Regular Meeting

Location (Unless otherwise noted): Board of County Commissioners Hearing Room (Room 102B Basement), Island County Annex Bldg., 1 NE 6th Street, Coupeville, WA

[\[CLICK HERE for Internet link to Island County Coupeville Campus Map & Contact Guide\]](#)

MEETING AGENDA – JANUARY 28, 2013

11:00 a.m. Roundtable with Elected Officials and Appointed Department Heads

2:00 p.m. Convene Regular Meeting -- Pledge of Allegiance



Welcome to the Board of County Commissioners meeting. The Board values your input and ideas, and sets aside a time called "Public Input or Comments." A "Public Hearing" or "Public Meeting" will begin no sooner than the time shown. Occasionally, items do not make this agenda in time, but are added just prior to the meeting at the discretion of the Chair. This separate "Chair's Agenda" will be addressed as the schedule permits.

2:00 p.m. Public Input or Comments

This is time set aside for members of the public to speak to the Board about subjects of concern or interest, or items on the agenda. Comments on matters scheduled for Public Hearing will be taken at the time shown on the agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded properly, please state your name and address clearly into the microphone. Please limit your comments to 2 minutes.







Consent Agenda

[Consent Agenda items will be considered together and will be approved on a single motion typically without discussion. The items proposed for the Consent Agenda are considered to be routine and public comment or inquiries are not anticipated. Any item on the Consent Agenda will be moved to the Regular Agenda upon request from any Board Member prior to or during the Board meeting. An item moved to the Regular Agenda will be considered after the Consent Agenda.]

- 1) Approve pre-audited vouchers, warrants, electronic funds transfers and payroll  
- 2) Approve Minutes from previous meeting(s)

2% Hotel-Motel Tourism Sales Taxes

Contracts for 2% Hotel Lodging Tax Tourism Promotion – 2013 Program Year


- 3) Camano Arts Association for 2013 Camano Island Studio Tour. Amount: \$1,250 (RM-BOCC-2012-407)  
- 4) Camano Island Chamber of Commerce for Visitor Information Center Tourism Marketing & Fulfillment Program. Amount: \$21,000 (RM-BOCC-2012-408)  
- 5) Clinton Chamber of Commerce for Clinton Chamber of Commerce 2013 Projects. Amount: \$ 4,500 (RM-BOCC-2012-409)  

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- 6) Coupeville Arts Center dba PNWAS for Production and Mailing of PNWAS brochure. Amount: \$2,900 (RM-BOCC-2012-410) 
- 7) Coupeville Chamber of Commerce for Visitor Information Center. Amount: \$21,000 (RM-BOCC-2012-424) 
- 8) Coupeville Historic Waterfront Association for Tourism Promotion of MusselFest. Amount: \$1,750 (RM-BOCC-2012-406) 
- 9) Design Stanwood for Stanwood Winter Festivals. Amount: \$825 (RM-BOCC-2012-431) 
- 10) Freeland Chamber of Commerce for Freeland Visitor Information Center & Visitor Kiosk. Amount: \$21,000 (RM-BOCC-2012-412) 
- 11) Greenbank Farm for Help Us “Market the Markets”. Amount: \$1,300 (RM-BOCC-2012-405) 
- 12) Greater Oak Harbor Chamber of Commerce for North Whidbey Tourism Marketing & VIC Operations. Amount: \$21,000 (RM-BOCC-12-419) 
- 13) Island Arts Council dba Whidbey Island Arts Council for Off-Island Marketing of the Whidbey Open Studio Tour. Amount: \$2,000 (RM-BOCC-2012-403) 
- 14) Island County Historical Society Museum for Tourist Services, Information and Entertainment. Amount: \$6,725 (RM-BOCC-2012-404) 
- 15) Island County Public Works/Parks for Marketing and Advertising for Four Springs Lake Preserve. Amount: \$7,000 (RM-BOCC-2012-400) 
- 16) Langley Chamber of Commerce for Tourism Promotions, Marketing Fulfillment Program, Visitor Information Center, Accommodation Referral Service & Visitor Information Kiosk at Highway 525 & Langley Road. Amount: \$21,000 (RM-BOCC-2012-425) 
- 17) Meerkerk Rhododendron Gardens for Three Seasons at Meerkerk. Amount: \$1,300 (RM-BOCC-2012-440) 
- 18) Northwest Agriculture Business Center (NABC) for Whidbey Island Farm Map 2013. Amount: \$1,050 (RM-BOCC-2012-420) 
- 19) PBY Memorial Foundation for Off-Island Distribution of Marketing Materials. Amount: 1,400 (RM-BOCC-2012-402) 
- 20) Penn Cove Water Festival for 2013 Penn Cove Water Festival. Amount: \$ 1,500 (RM-BOCC-2012-401) 
- 21) Trust Board of Ebey’s Landing National Historical Reserve for Jacob Ebey House Visitor Centre and publication of “Farms of Whidbey” brochure. Amount: \$ 10,000 (RM-BOCC-2012-399) 
- 22) Whidbey Island Conservation District for Whidbey Island Farm Tour 2013. Amount: \$1,500 (RM-BOCC-2012-426) 

Budget

- 23) Schedule Public Hearing: Resolution C-04-13 Amending the 2012 Island County Budget. As required by state law, a public hearing is required on the proposed resolution amending the 2012 budget. The Auditor’s Office has advised that Accounting is required to record in the financial statements the federal and state grant revenues and landowner donations used to fund the acquisition of farmland conservation easements in late December 2012. The proposed resolution reflects these budget increases. Date & Time: February 11, 2013 at 10:15 a.m. 

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Facilities

- 24) Resolution C-03-13 Sale or Disposal of Surplus County Property. The resolution authorizes vehicles to be sold or disposed of in accordance with Island County Code Chapter 2.31  

Human Resources











- 25) Personnel Action Authorizations as described in Memorandum from Human Resources  

Public Health





- 26) Contract Amendment with WA State Department of Health – 2012-2014 Consolidated Contract; Amendment adds \$12,446 to the Beach Monitoring Program, adds \$460,000 to the EPA NEP Pollution & Identification (PIC) Program, adds \$28,667 to the Maternal & Child Health Block Grant, adds \$22,000 to the Group A Drinking Water Program, adds \$8,505 to the Immunization & Child Profile Program, adds \$10,000 to the Performance Management QI Program, and adds \$8,428 to the WIC Nutrition Program. Contract No. C16886, Amendment No. 6; Contract Amount: \$1,488,714, Amendment Amount: \$552,546 (RM-2012-HLTH-460)  
- 27) Contract with Edquist Davis Exhibits, Inc. – Freeland Park Educational Exhibit. Contractor to design an educational interactive exhibit for Freeland Park. Will educate about water pollution, watersheds, & effects of choices on shellfish beds & swim beaches. Contract No. HD-02-13; Contract Amount: \$14,995 (RM-2013-HLTH-12)  
- 28) Contract Collection Agreement with Whidbey Island Bank for On-Site Repair Financial Assistance Program (Smith)  
- 29) Contract Collection Agreement with Whidbey Island Bank for On-Site Repair Financial Assistance Program (651 Group, Inc.)  
- 30) Contract Collection Agreement with Whidbey Island Bank for On-Site Repair Financial Assistance Program (Maloney)  
- 31) Sublease Agreement with South Whidbey Parks and Recreation District for office space in South Maxwelton Road building; Amount: \$443.32/month (RM-HLTH-2013-3)  

Public Works







County Roads

- 32) Certification of 2013 Road Levy & Estimated Revenue Produced – Annual Report due to County Road Administration Board (CRAB)  
- 33) Contract Extension No. 2 – Zumar Industries, Inc.; Time Extension to February 21, 2014 (RM-PW-2013-7) (PW-1320-001)  
- 34) Agreement – Darrell & Paula Barber Coburn; Stormwater Mitigation; Lot 1, Block 4, Plat of Holmes Harbor Golf & Yacht Club, Division 7; Sec.3, Twp 29N, R2E (RM-PW-2013-6) (PW-1320-003)  
- 35) Schedule Public Hearing – Franchise #292R - Mark & Bonnie Greene; Renewal of existing water distribution system located in portions of County rights-of-way known as Campbell Road, Olmstead Road and Bob Glabreath Road; Secs. 14/23, Twp 29N, R 3E. Date and time: February 25, 2013 at 2:15 p.m.  
- 36) Schedule Public Hearing – Franchise #295R – David Christian Henny; Renewal of existing water distribution system located in portions of County rights-of-way known as Sunlight Shores Lane, and Bayview Road; Secs. 19/20, Twp 29N, R 3E. Date and time: February 25, 2013 at 2:15 p.m.  



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- 37) Schedule Public Hearing – Franchise #412 – Richard & Susan Stables; Transfer of Franchise #374 from James Davis for existing water distribution system located in portions of County rights-of-way known as Larson Drive, and Sunday Drive; Sec. 5, Twp 33N, R 2E. Date and time: February 25, 2013 at 2:15 p.m.  
- 38) Schedule Public Hearing – Franchise #413 – Cedarhearth Water System, Inc.; Transfer and renewal of Franchise #178 from Wildwood Water Works, Inc. for existing water distribution system located in portions of County rights-of-way known as Hearth Court, Henni Road, and Jones Road; Sec. 7, Twp 33N, R 2E. Date and time: February 25, 2013 at 2:15 p.m.  



Solid Waste

- 39) Agreement – Whidbey Animal's Improvement Foundation (WAIF); Recycled Materials Store; re-use/re-cycle sellable items; Compensation/Payment - \$5,000 for start-up costs. (RM-SW-2012-382) (SW-2013-5)  
- 40) Interlocal Agreement for Solid Waste – City of Oak Harbor; Agreement for Solid Waste Services (RM-PW-2012-276) (PW-1220-112)  
- 41) Application – WA State Department of Ecology; Community Litter Cleanup Program; On-going grant request for funding for cleanup of beaches, parks and roads; July 1, 2013 – June 30, 2015; Amount: \$54,000 (DOE)  

Superior/Juvenile Court

- 42) Professional Services Agreement with Allen R. Emerson and Associates to provide professional services as a Pro Tem Court Reporter; Term: 1/1/2013 to 12/31/2013; Amount: \$190/day; \$95/half day (4 hours or less) (RM-SC-2013-2)  

WSU Island County Extension



- 43) Amendment No. 1 to Grant Agreement between Island County, through its Marine Resources Committee and Northwest Straits Foundation, providing ongoing support for the Cornet Bay Restoration Project through October 2015 using Oak Harbor Mitigation Funds. Amount: \$6,000 (RM- WSU-2012-453)  

Regular Agenda

[Items listed under this portion of the Agenda are typically considered separately.]

Commissioners

Consider appointments and/or re-appointments to various boards and committees

- 44) Recommendation of Appointment to the Island County Planning Commission, Position #3 (District 1)  

Public Hearings

[A Public Hearing will begin no sooner than the time shown.]

None Scheduled

Commissioners Comments & Announcements

[This time provides an opportunity for Commissioners to discuss events, actions or issues that may generate public comment, media calls, or otherwise be of interest to the Board of County Commissioners.]

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Elaine Marlow, Clerk of the Board of County Commissioners (360) 679-7397

NOTICE: Persons with disabilities requiring elevator access to the Hearing Room, please call twenty-four (24) hours prior to the scheduled event: (360) 678-7919 from North Whidbey; (360) 629-4522 Ext. #7919 from Camano Island; or (360) 321-5111 Ext. #7919 from South Whidbey